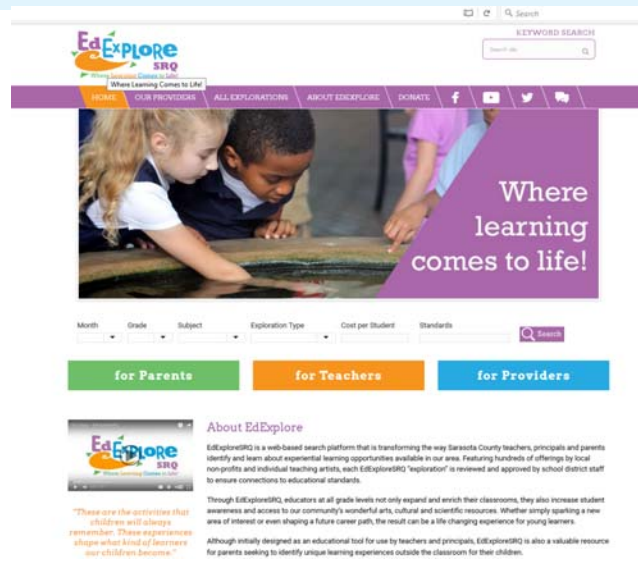
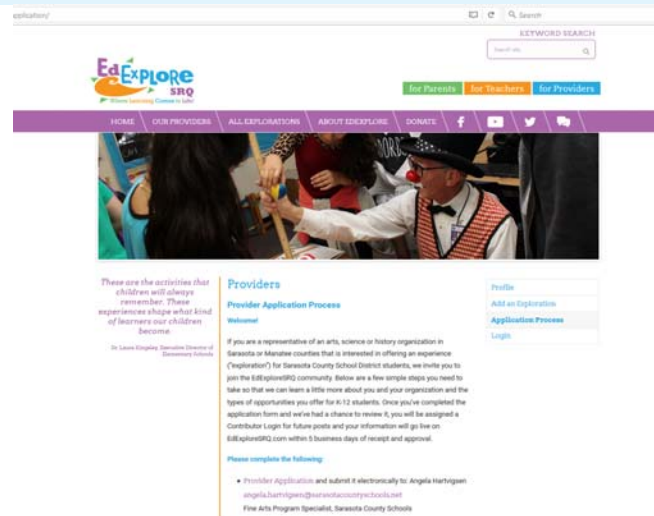


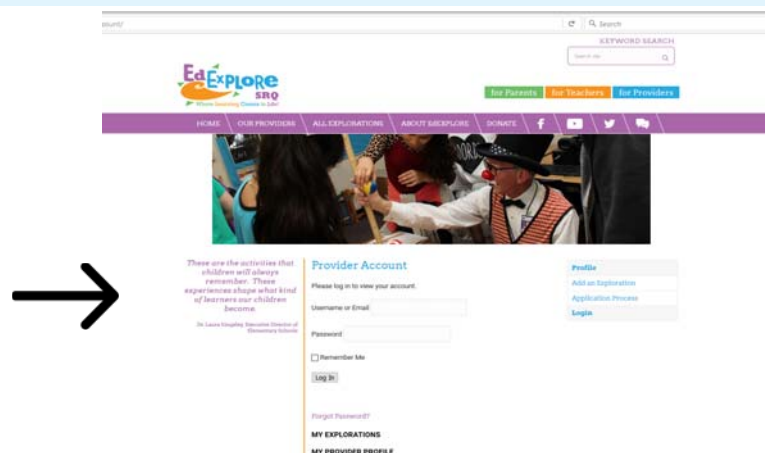
Step One: Click on the blue “for Providers” button found on the homepage.



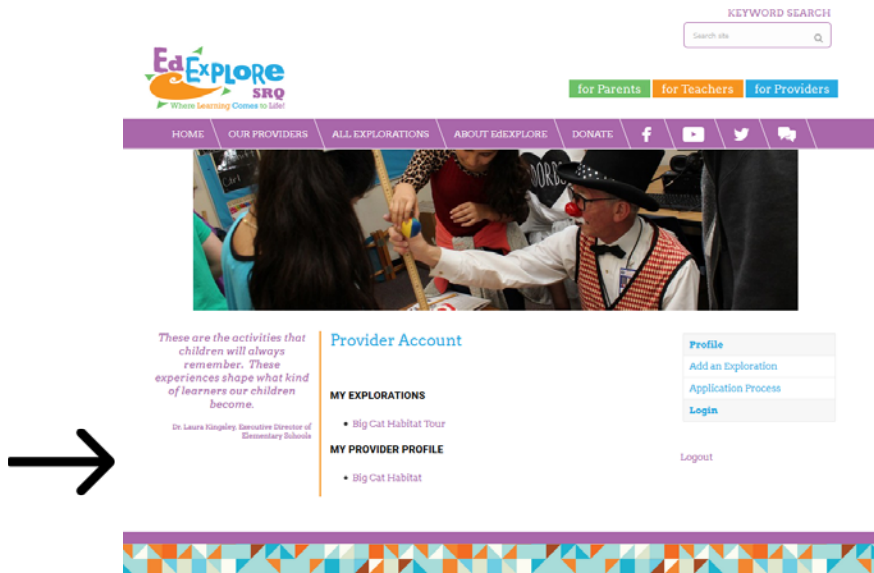
Step Two: Click on the “Login” link found in the navigation bar located to the right of this “for Providers” page.



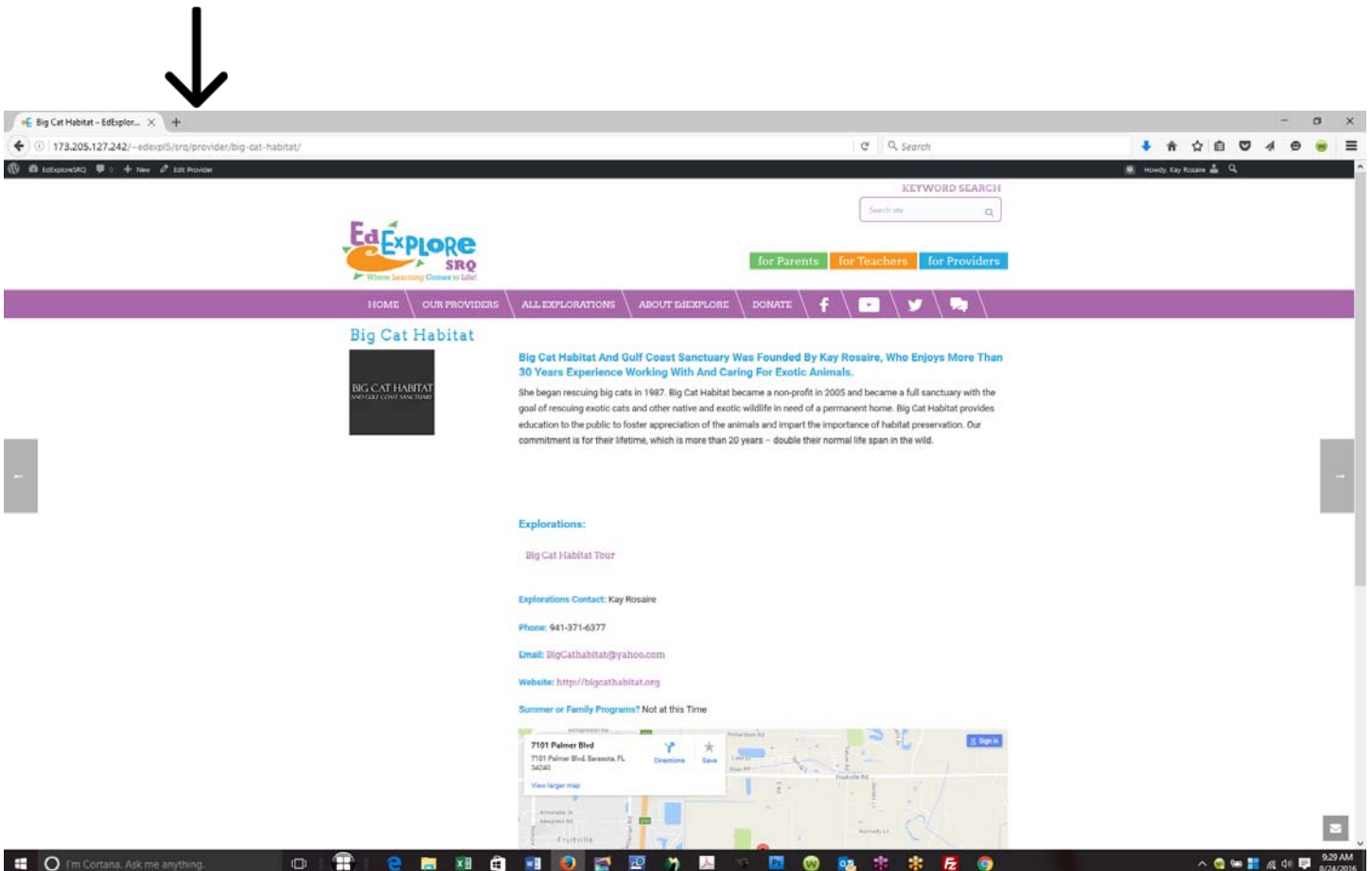
Step Three: Enter your “Username” and “Password.” If you forgot your password, please email shima@kscadvpr.com for a password reset. Passwords will be emailed automatically, when requested, once site goes live by clicking the “Forgot Password?” link on this page.



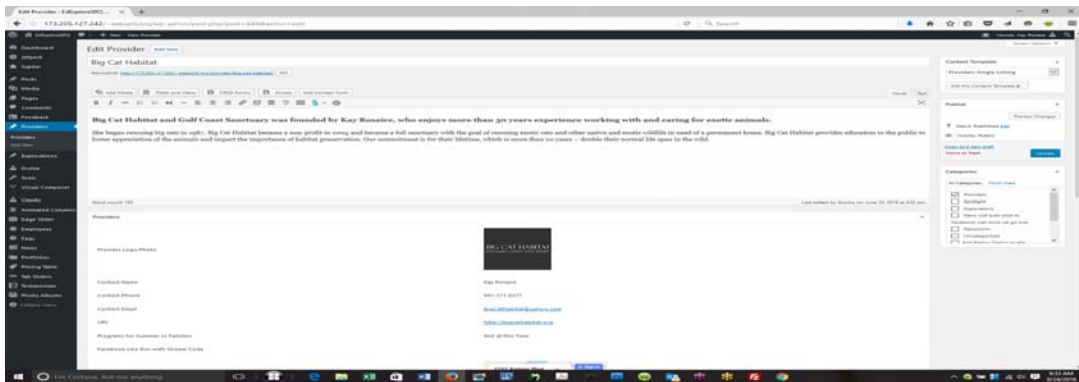
Step Four: You can review your provider profile and explorations by clicking on the purple colored links below.



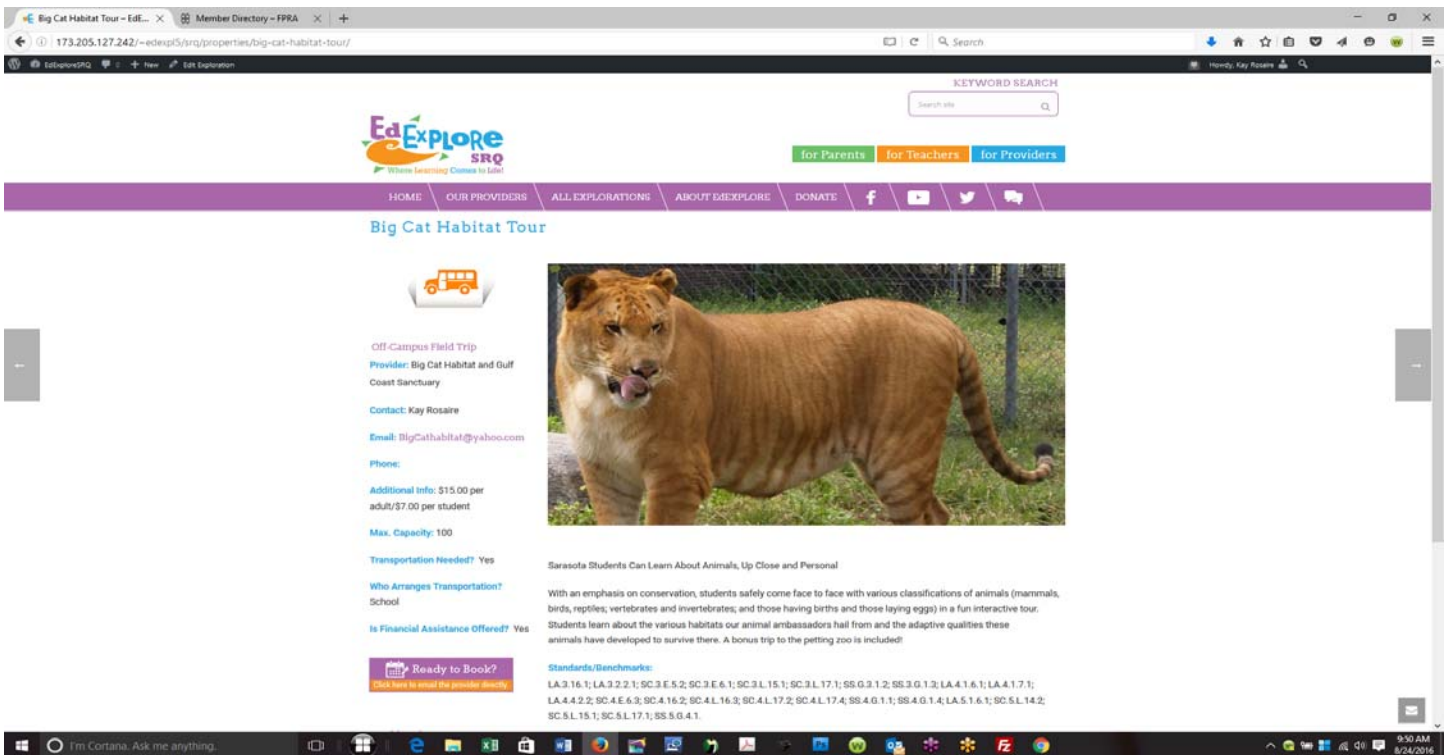
Step Five: To edit your profile page, click on the “Edit Provider” link next to the pencil found in the black bar found under your address bar.



Step Six: Once you have clicked on the “Edit Provider” link you will be taken to edit mode, which looks something like the screen below. Here you can edit your copy as you would in a Word document. When complete, click the blue update button (see arrow).



Step Seven: This same process can be repeated for editing your explorations.



If additional assistance is required, please contact EdExploreSRQ Manager Angela Hartvigsen at: 941-927-9000, x34107